
Town of Cassian - Ordinance

3.11

ORDINANCE FOR ROAD NAMING AND UNIFORM ADDRESSING SYSTEM ADOPTED DECEMBER 7, 1999

The Town Board of Cassian, Oneida County, Wisconsin, does ordain as follows:

1. To promote the orderly and logical identification of buildings and the naming of roads within the Town of Cassian, and to facilitate the location of residences and businesses by emergency service providers, mail, delivery services, utilities, travelers and others dependent on addresses. To this end, a uniform system of naming roads and numbering of building or building sites, as authorized by ss 55.54 (4) (4m) is hereby adopted for use in the Town of Cassian, Oneida County, Wisconsin.
2. The County shall be the lead coordinator in administering this system. The Town of Cassian shall cooperate with the County in implementation of this system.

Assignment of road names

1. All public roads shall be named.
2. All new private roads or easements serving more than 2 residents or lots shall be named.
3. Landowners and easement holder(s) of record of a new or existing private road shall submit a proposed road name to the Town of Cassian that has been agreed upon by the majority of the landowners and easement holder(s) of record. Renaming of an existing private road shall also be by the majority stated above. The Town of Cassian shall act on the road name and submit it to the County for approval. If the landowners and easement holder(s) do not submit a name, the Town of Cassian may act on behalf of the landowners.
4. Duplication of road names within the County shall not be permitted unless approved by the County.
5. The assignment of road names to private roads in no way obligates the Town of Cassian to maintain said private road or indicates the private road is suitable for access by emergency vehicles.

Road name signage

1. Road signs for new roads shall be erected by the Town of Cassian at all intersections and shall bear the name of both intersecting roads.
2. Towns are responsible for maintaining the signs and ensuring the signs are clearly visible. Damaged, faded or missing signs must be replaced by the Town

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of Cassian and at such time shall include a sign for both intersecting roads.

3. The Town of Cassian is responsible for the cost of signs on all existing public roads. The Town of Cassian will recover the cost of signage from developers of the road or in the case of a private road or easement, from the landowner(s) or users of said road.

Addressing (Fire Numbers)

1. The applicant shall obtain the application form from either the Town Clerk, Oneida County Land Information office or the Planning and Zoning office.
2. The applicant shall complete the form(s) and return it to the Town or their designee along with the fee required by the Town of Cassian.
3. The County shall issue the address to the Town of Cassian. The Town or their designee shall instruct the applicant to place a temporary sign until the permanent sign is placed and shall notify the landowner of the assigned address to their property.
4. The town or their designee shall be responsible for the physical placement of the address sign.
5. The sign shall be placed at the intersection of the driveway with the named road and clearly visible and parallel to that road.
6. The landowner is responsible for maintaining sign visibility and upkeep of the sign.
7. The Town of Cassian shall be responsible for replacing damaged, missing or deteriorated signs.

Fees

1. Landowners and easement holder(s) of record of a new or existing private road that have not been previously named will be charged a fee per our current Fee Schedule for erecting and furnishing required signage.
2. Assignment of address (Fire Number) will be our current Fee Schedule per number assigned
3. All developers must prebuy all Fire Numbers for all lots in subdivisions, at a cost to the current Fee Schedule.
4. All fees must be payable to the Town of Cassian Treasurer at the time of application.

Penalties

1. Any person owning a principal building or parcel required to be addressed under this ordinance or who neglects or fails to obtain a proper number and

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display it in a manner as to be visible from the roadway shall forfeit the amount pursuant to the current Forfeiture Schedule.

Adopted December 7, 1999

Amended November 5, 2002