

# Town of Cassian - Ordinance

## CHAPTER 2 - TOWN MEETINGS

2.01 Town Meetings provide the means for town electors to exercise their statutory authority over governance of the town. This opportunity for electors to attend a meeting and propose and vote on legislation is a unique feature of town law, which distinguishes towns from cities and villages. The town meeting should not be confused with a meeting of the town board of supervisors, which is the towns elected governing body.

### 2.02 Annual Town Meeting

- (1) The town must hold an annual town meeting on the 3rd Tuesday of April, although the annual town meeting may set a different date for the next annual town meeting as long as that date is within 10 days after the 3<sup>rd</sup> Tuesday in April. Sec. 60.11 (1) and (2). To avoid confusion, the annual town meeting should set the following year's meeting, even if it is to be held on the 3rd Tuesday of April.
- (2) The annual town meeting may transact any business over which it has statutory authority. Sec. 60.11 (6). Because there is no requirement that the subject matter of an annual town meeting be noticed, any elector may bring up an issue and make a motion, which must be seconded, for which the town meeting has statutory authority.

### 2.03 Budget Hearing

- (1) In the fall, typically in October and November, town officials prepare the town budget for the following calendar year. The town board is responsible for preparing the proposed budget and adopting the final budget after the budget hearing. Sec. 60.40.
- (2) The budget hearing must be held at the time and place specified in the posted notice. Sec. 65.90 (4). As mentioned above, the notice has to be given at least 15 days prior to the hearing, which will be held on or before December 1<sup>st</sup> of each year. Any town resident or town taxpayer has the right to be heard on the proposed budget. The budget hearing may be adjourned and reconvened, in which case proper notice of the reconvening hearing must be given under the open meeting law.